

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

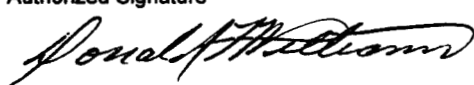
Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, (MS 25)  
1001 I Street  
PO Box 4025  
Sacramento CA 95812-4025

### General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name  Unincorporated San Mateo County		County  San Mateo	
Authorized Signature 		Title  Waste & Environmental Services Manager	
Type/Print Name of Person Signing  Don Williams	Date  1/31/05	Phone  (650) 599-1471	
Person Completing This Form (please print or type)  Cheri Puls		Title  Resource Conservation Program Manager	
Phone  (650)599-1412	E-mail Address  cpuls@co.sanmateo.ca.us		Fax  (650)361-8220
Mailing Address  555 County Center, 5 <sup>th</sup> Fl	City  Redwood City	State  CA	ZIP Code  94063

## Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

### 1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

### 2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested \_

Is this a second request? ☐ No ☒ Yes Specific years requested. 04/05  
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested \_%, for the years \_

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested \_%, for the years \_

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

### **Section IIIA—TIME EXTENSION**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

**1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

San Mateo Unincorporated's disposed tonnage continues to decline each year. However, due to the economic slowdown the adjustment factors result in a diversion calculation that is less than 50%.

The San Francisco International Airport (SFIA) and its tenants represent a large portion of unincorporated tonnage and we continue to investigate this waste stream. In 2004, we made major breakthroughs in data gathering and addressing the waste issue with the City of San Francisco and the Airport. We discovered that one company generates a significant portion of the overall tonnage - and their waste is primarily food waste. The waste hauler began a pilot program, including ordering a new truck specifically to handle food waste, and we are hopeful this will be successful. If not, we will pursue other alternatives. We are also currently writing an RFP for our second consultant study of the Airport to provide further program direction.

In 2002 we implemented an ordinance to divert C&D waste but the program has not affected our diversion rate as expected because: (1) while reviewing the ordinance program we discovered that tonnage (and diversion) from unincorporated projects is often incorrectly allocated to incorporated cities. Efforts are being made to address this issue both within the DRS and in the C&D ordinance program, and (2) C&D projects at the SFIA, even though occurring in the unincorporated area, are not required to go through the County's permitting process and therefore are not subject to our C&D ordinance. The Airport's C&D will be addressed with our upcoming consultant study.

Additional time in this extension period is needed to work on the program expansions and new program implementations described in the attached Plan of Correction (Section IV A).

**2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

We have reviewed all of RecycleWorks' programs to determine where we could place more effort to increase diversion in the unincorporated area. We will revisit multi-unit facilities, the rural areas, and schools to offer technical assistance and ensure maximum participation in recycling programs. This will take some time.

The biggest contributor to our diversion rate will be a successful food waste composting program for the large food waste generator at the SFIA. The program began in 2004 and should be fully implemented at some time in 2005 resulting in an increased diversion rate for 2005. Food waste collection at commercial accounts also began in the BFI service area (the peninsula side of the unincorporated area) in September 2004. We should see increased diversion in 2005.

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

RecycleWorks has built a strong countywide program that includes a website, hotline, and publications; a schools program; a backyard composting program and a green building program. These programs assist all of the jurisdictions in San Mateo County as well as SMC Unincorporated in reaching the public in regards to waste reduction, reuse, recycling, and purchasing recycled products.

Over the last couple of years, we have built a strong Green Building Program that has provided the San Mateo Countywide Guide for Sustainable Buildings, two videos on green building, and numerous presentations, workshops, and resources. Some of the key aspects of green building that are directly related to the diversion goals – and emphasized in our program – are: (1) the use of salvaged materials, (2) new building techniques that reduce the amount of materials that are used or that use materials that will be easily recycled in the future, (3) the use of recycled materials, and (4) comprehensive recycling programs for construction waste.

RecycleWorks has targeted electronics as a key issue, developed two e-waste campaigns and been awarded a grant to fund a new program for computer reuse in the County.

In spite of the allocation difficulties we have discovered with the C&D program ordinance, we have made good progress. A full set of educational materials, developed with the help of contractors, is provided. The County's own building projects have incorporated better recycling practices. The County's large, new Youth Services Correctional Facility that is under construction is the first set of buildings required to reach LEED certification under the County's Sustainable Building Policy. Consequently, the first year of construction has yielded a 98 diversion rate for materials generated from this project.

On the purchasing front, two materials are targeted to be included in our construction projects: fly ash concrete and recycled aggregate. We have engaged our engineers to develop the needed specs and to recommend implementation strategies.

**4. Provide any additional relevant information that supports the request.**

RecycleWorks continues to provide the countywide outreach that is needed by the 20 jurisdictions in the County, including a newly updated website, a series of publications, a hotline, Master Composter training and coordination, and training and tools in environmental education for teachers and others. In 2004 we increased our Spanish outreach and in 2005 we intend to develop a focused program to further reach and influence our Spanish population.

In the fall of 2005, in collaboration with other nonprofits and Sunset Magazine we will have a museum exhibit on green building that features green dollhouses built by architects and design students. This exhibit will engage families and homeowners in learning about green building, salvage (art from found objects), composting, sustainable landscaping, and buying products with recycled content.

### **Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).*

**1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

**2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?**

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

**4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.**

## Section IV A—PLAN OF CORRECTION

**A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.**

*Attach additional sheets if necessary.*

Residential %		Non-residential %			
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a>					
2000-RC-CRB	Expand	Expanded Residential Multi-Unit Recycling - Will revisit multi-unit residential facilities to ensure maximum recycling programs are in place.	within current budget	06/06	1%
2010-RC-DRP	Expand	Rural Area Recycling Drop-offs - will revisit rural areas, specifically La Honda and Pescadero to offer additional recycling solutions, which may include additional dropoff locations.	current budget & DOC grant funds	12/05	1%
2050-RC-SCH	Expand	Expanded School Recycling - will revisit the unincorporated schools to ensure maximum recycling programs are in place.	within current budget	12/05	1%
3040-CM-FWC	New	Food Waste Composting - implementing food waste collection for composting throughout the BFI service area including at large County facilities.	Garbage rates	ongoing	1%
3040-CM-FWC	New	Food Waste Composting - San Francisco International Airport - food waste collection and composting program for large food waste generator.	private	06/05	5%
Total Estimated Diversion Percent From New and/or Expanded Programs					9
Current Diversion Rate Percent From Latest Annual Report					47%
Total Planned Diversion Percent Estimated					56%

## PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5010-ED-ELC	Expand	New website design - will reconfigure the look and content of the existing RecycleWorks website to be more user friendly and comprehensive to encourage and support waste diversion programs.	01/05
5010-ED-PRN	Expand	Multi-lingual outreach - will expand education efforts to reach multi-lingual populations. Food waste composting program - written materials will be prepared by BFI to support the program.	12/05

5020-ED-OUT	Expand	Technical assistance and presentations will be provided to support the multi-unit, rural and school recycling programs. Additionally, BFI will contract with a consulting firm to offer onsite trainings to users of the food waste composting program.	12/05
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## Section IV B—GOAL ACHIEVEMENT

**Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.**

*Attach additional sheets if necessary..*

Residential %		Non-residential %			
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at:  www.ciwmb.ca.gov/LG Central/PARIS/Codes/ Reduce.htm					
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

## PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED



**Section V – PARIS**

**Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.**

*Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at [www.ciwmb.ca.gov/LGCentral/PARIS/](http://www.ciwmb.ca.gov/LGCentral/PARIS/).*